



GHANA EDUCATION SERVICE
ST. ANDREWS SENIOR HIGH SCHOOL
GRADE 'A'

GES REG NO: GES/CR/PSC/07/020

(GOVERNMENT APPROVED)

WAEC CENTRE No:

ASSIN FOSO 0031209
MANKESSIM 0030306
DUNKWA 0031005
EDUBIASE 0051303

ASSIN FOSO, MANKESSIM, DUNKWA, EDUBIASE

2017 / 2018 ADMISSION FORM

APPLICANT'S PARTICULARS
(FILL IN BLOCK LETTERS)

AFFIX PHOTO HERE

COURSE OFFERED

[Empty box for course offered]

NAME...../.....
Surname Other names

SEX(tick) M[] F[] DATE OF BIRTH:...../...../..... AGE.....
dd mm yy

PLACE OF BIRTH:.....

HOME TOWN.....

REGION.....RELIGION.....

RELIGIOUS DENOMINATION.....

LAST SCHOOL ATTENDED.....

AGGREGATE OBTAINED:.....

DO YOU HAVE ANY PERCULIAR SICKNESS. (tick) YES[] NO[]

IF YES, WHICH TYPE OF SICKNESS.....

FATHER'S NAME:.....

CONTACT NUMBER(S):.....

MOTHER'S NAME:.....

CONTACT NUMBER(S):.....

NAME AND ADDRESS OF PARENTS:(Please provide correct address for the postage of reports)

.....

.....

STATUS (Please tick one) DAY[] BOARDER []

.....

.....

STUDENT'S SIGNATURE

DATE.....

PLEASE ATTACH A PHOTOCOPY OF YOUR BECE RESULTS SLIP

FOR 2ND YEAR APPLICANTS, ONE TERM RESULT SLIP SHOULD BE ADDED

[Empty box for P.O. Box address]



GH¢ 20.00

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DATE.....5TH SEPTEMBER, 2017.....

Your Ref.....

Our Ref. STASS/ADM2018/VOL13.....

OFFER OF LATE ADMISSION

We are happy to inform you that following your success in the Basic Education Certificate Examination (B.E.C.E.) Organized by the West African Examination Council (WAEC), you have been offered late admission into this noble institution for the 2017/2018 academic year.

Your course of study will be.....

Failure to participate in the third examinations will lead to your repetition and possible withdrawal. You will also sign a bond of good conduct in your entire stay with us and also obey the school rules and regulations attached.

The prescribed uniform for classes is **LIGHT ORANGE** and it will be supplied to you by the school

Newly admitted SHS 1&2 students for this term are to report on Friday, 11th May, 2018.

Parents are to note that fees paid are not refundable. Accept our hearty congratulations.

Yours faithfully,

Dr. Richard Asiedu, PhD.

COURSES TO CHOOSE FROM

- ❖ General Arts
- ❖ Business
- ❖ Home Economics
- ❖ Agricultural Science
- ❖ Visual Art
- ❖ General Science



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2017 / 2018 ADMISSION FORM

ADMISSION FEES

DAY STUDENTS.....GH¢1,590.00
 BOARDING FEE..... GH¢1,690.00

THE ABOVE FEES COVERS:

- | | |
|---|---|
| <ul style="list-style-type: none"> ❖ SCHOOL UNIFORMS (2SET) ❖ ANNIVERSARY CLOTH ❖ SCHOOL VEST ❖ SCHOOL DESIGNED SHOES, SNICKERS AND SANDALS (3 PAIRS) ❖ OUTING DRESS ❖ CHECK FOR GIRLS ❖ SCHOOL DESIGNED NOTEBOOKS (4 PIECES) ❖ SCHOOL DESIGNED EXERCISE BOOKS (8 PIECES) | <ul style="list-style-type: none"> ❖ SCHOOL DESIGNED SOCKS (3PIECES) ❖ WHITE DRESS FOR CHURCH (GIRL & BOYS) ❖ BUS LEVY ❖ HOUSE JERSEY ❖ SCHOOL LACOSTE ❖ P.T.A LEVY ❖ TEACHER'S WELFARE ❖ HOUSE DUES ❖ FEEDING (3 TIMES) |
|---|---|



ITEMS TO BRING

A CUTLASS, A BROOM, A KILOGRAM OF OMO, A STANDARD SIZE DETTOL, PACKET OF TOILET ROLL. FAILURE TO PROVIDE/BRING THESE ITEMS WILL ATTRACT A CHARGE OF GH¢50.00

PRESCRIBED ITEMS TO BE USED BY BOARDERS

- ❖ A STUDENTS' MATTRESS
- ❖ 2 SET OF WHITE BED SHEET AND A PILLOW
- ❖ WHITE DRESS/WHITE SHIRT AND WHITE TROUSERS FOR CHURCH SERVICE
- ❖ IRON (ELECTRIC/BOX), RUBBER BUCKET, SPONGE, TOWEL, TOILETRIES, CUTLERY SET.
- ❖ CHOP BOX AND TRUNK OR SUIT CASE, BATHROOM SANDALS, HANDKERCHIEFS, SOCKS, HAIR/BODY CREAM, NAPKIN, DEODORANT/BODY SPRAY
- ❖ 2 SANDALS FOR CLASSES (BLACK/BROWN) AND A (BLACK/BROWN) SHOE FOR CHURCH SERVICE
- ❖ **SHS 3 (GIRLS)** APPLICANTS WILL WEAR RED CHECK.
- ❖ WHITE SHIRT /KHAKI TROUSERS TO BE USED BY BOARDING BOYS

- WARNING:** 1. GIRLS ARE NOT SUPPOSE TO BRING ALONG UNPRESCRIBED DRESSES (MUFTI) TO THE BOARDING HOUSE, IF STUDENTS FLOUTS THIS DIRECTIVE, SUCH ITEMS WILL BE SEIZED FOREVER.
 2. MOBILE PHONES ARE BANNED, PHONE BOOTHS ARE AVAILABLE ON CAMPUS
 3. STUDENTS ARE NOT ALLOWED OUTSIDE THE CAMPUS EXCEPT ON MIDTERMS/VACATIONS
 4. VISITING HOURS ARE SATURDAYS & SUNDAYS BETWEEN 10AM - 4:30PM

CODE OF CONDUCT

OFFENCE	SANCTIONS
FIGHTING IN CLASS/DORMITORY	SUSPENSION/DISMISSAL BASED ON THE GRAVITY OF THE OFFENCE
STEALING	REMOVAL FROM BOARDING AND SUSPENSION
EXAMINATION MALPRACTICE	SUSPENSION/REPETITION
RUNNING AWAY DURING CLASSES HOURS	SUSPENSION FOR ONE MONTH
STAYING AT DORMITORY DURING CLASSES TIME	SUSPENSION FOR TWO WEEKS
INDECENT DRESSING	SUSPENSION(INTERNAL) AND REMOVAL FROM HOSTEL
FAILURE TO WRITE END OF TERM EXAMINATION	REPETITION IN CLASS AT THE END OF THE ACADAMIC YEAR
LATENESS TO SCHOOL	PUNISHMENT/CANNING

